WebSPIRS™ Quick Reference

Note: *A caption in a box with a bar like this ▬▬ describes the page you open with that captioned WebSPIRS button. Other boxes describe actions on this Main page*

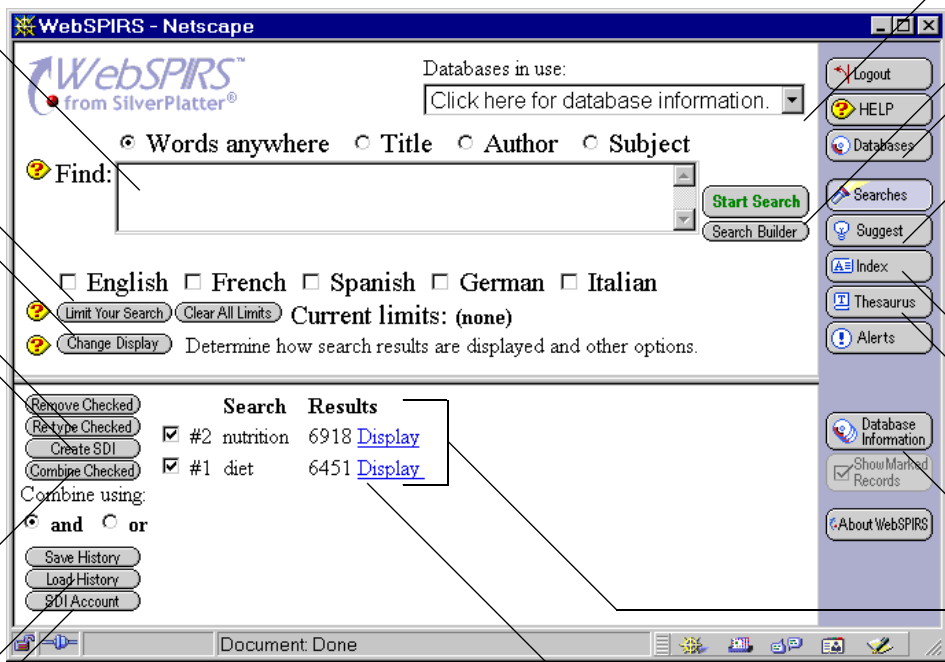Enter a word or phrase then click **Start Search**

Focus your search using database limit fields

Select search results in the Search History area, then click here to remove the search, or retype it at **Find:**

Specify your preferences for displaying results

Select a search, then click here to get automatic updates by e-mail

Combine 2 or more searches with **and** *or* **or** *then click* **Combine Checked**

Save a search to reuse later, or load one you already saved

Keep track of your SDIs

Use a form to build complex searches easily

Select new or extra databases to search

Find alternative search terms

See a list of selected databases and information about the fields they contain

Browse indexes and choose words to search

Find and choose subject terms from this database

This Search History area shows a summary of your searches

Click on Display *to see the list of records returned for an individual search. Then you can print or save them*

WebSPIRS – Netscape

Databases in use:
Click here for database information.

Find:
○ Words anywhere   ○ Title   ○ Author   ○ Subject

Start Search   Search Builder

□ English □ French □ Spanish □ German □ Italian
Limit Your Search   Clear All Limits   Current limits: **(none)**
Change Display   Determine how search results are displayed and other options.

Remove Checked   Retype Checked   Create SDI   Combine Checked

	Search	Results	
☑	#2 nutrition	6918	Display
☑	#1 diet	6451	Display

Combine using:
○ **and**   ○ **or**
Save History   Load History   SDI Account

Logout   HELP   Databases   Searches   Suggest   Index   Thesaurus   Alerts   Database Information   Show Marked Records   About WebSPIRS

Document: Done

Type in your search like this to find:

A term:	`cat`
A phrase:	`Y2K compliant`
Use parentheses to clarify the relationship:	`(dog and cat) in TI` is not the same as `dog and cat in TI`

Use these symbols to find more records:

*	replaced by 0 or any number of characters:	`child*`
?	replaced by 0 or 1 characters:	`wom?n` or `colo?r`

Use 1 of these between 2 terms, and the results will:

and	...include both terms	`cat and dog`
or	...include either or both terms	`cat or dog`
not	...not include the second term	`cat not dog`
adj	...include both terms, in the specified order	`puppy adj love`
with	...have both terms in the same field	`cat with dog`
near	...include both terms in the same sentence, in either order, with **n** to specify how close	`cat near2 dog`

Use 1 of these to find information in a specific field:

- Select one of the radio buttons above **Find:** then enter your search term
- Enter both the search term and the field name at **Find:** — `cat in TI`
- Use the **Search Builder**

Look for an author like this:

Select the **Author** radio button and enter the name in either of these formats: `smith-pat` `smith-p*`